

Bitney College Preparatory High School Charter Council

Monthly Meeting Minutes

Date: Tuesday, August 11<sup>th</sup>, 2015 6:00 PM

Place: 135 Joerschke Drive, Grass Valley

1. **Call to Order:** 6:00 pm

2. **Roll Call**

<b>Council Position</b>	<b>Member Name</b>	<b>Attending</b>
Parent	Maggie Sharp	-
Parent	Lang Norris-Waters	x
Parent	Joan Moskowitz Lewin	-
Faculty	Amy Pugel <i>Secretary</i>	x
Faculty	Scott Young	x
Academic Dean	Dave Peterson	x
Student	Lexi Tyrell	-
Student (alternate)	Caitlyn Cathey	-
Community	Bruce Herring	x
Community	Shana Stratton <i>Chair</i>	x
Community	<i>empty</i>	-
Director (non-voting)	Russ Jones	x

3. **Approval of Agenda:** Amy Pugel moved to approve, Scott Young seconded. Unanimously approved.

4. **Public Forum:** No public present.

5. **Approval of Minutes:** Scott Young moved to approve, Bruce Herring seconded. Unanimously approved.

6. **Consent Agenda:** Scott Young moved to approve, Dave Peterson seconded. Unanimously approved.

**6.1. Director's Report:** Duly presented.

**6.2 Warrants:** No warrants received.

7. **Director's Update.** Russ presented that Patti Glenn accepted the position of Development Director as well as teaching the Graphic Design class this semester. She is a perfect fit for this position. She does web design, works with e-Scrip, has great ideas about branding and marketing. She will present at Parent Orientation next Tuesday regarding the Annual Giving Campaign. Russ checked with her references and they were glowing. Her personality fits well with Bitney's culture. Wilderness Week update: received a contract back accommodating the moving up of the dates to September 8-10; cost came back \$1000 less than originally which allows us to lower price to \$230. Claudia has worked up a payment form for paying WW fees, includes lines for sponsorship and scholarship. Scott and Russ are getting a packet together for the first day of school. There is some anxiety about having enough drivers but it may work out with borrowing vans, Suburban's. Rod Jones from Grass Valley Air Conditioning sent some material to Russ about air conditioning for split zones and could be moved to a new location.

Could be useful in the office, and various rooms in the back building. Russ is considering swamp coolers at each end of the back building and they are working up numbers for that. Rod is also looking into a central air unit. The landlords will not recompense Bitney for this. Eric Beyers from Solar City will be donating a 7 kW solar installation, could also be moved to a new location. Budget news from June is even better in August: unrestricted lottery funds were increased (\$9177 → \$12,848); restricted lottery funds also increased. Common Core funding was almost tripled as well, and is unrestricted. Does this budget include increased salaries? Yes, and is based on an enrollment of 97.17 (92.5% x 105 students). Russ brought up that CC should plan to develop and implement goals for this year: new possible site, LCAP goals, student learning goals, Bitney brand, enrollment growth, WASC recommended goals, more tech in instruction, computer based remediation, study hall to accommodate career goals.

8. **Bylaws & Policy Committee Update:** Lang presented that they have not met over the summer and is looking for input on when to reconvene to establish priorities for the year. They will meet in late August.
9. **Program and Curriculum Development:** Personal Finance is on track to begin this semester. Dave and Russ are also looking for a rudimentary coding class as no one has stepped up to teach that elective. Council discussed how we might staff that class. Various members offered their personal experience with online resources positively. Career Pathways have asked us to develop a tech pathway. Could we incorporate technology into some of the math curriculum? Beth Grebe attended a college-prep math curriculum with her husband, was really inspired and is bringing fresh energy and methodology to her classroom this year. We will ask her to present to the staff so that we can all be on the same page regarding the CPM curriculum. We are still looking for a dance instructor, but possibly George James from Sierra Dance Institute. Synthetic Unlimited is closing at the end of this month. Some instructors would still be willing to teach drama classes and present a play, but we would need to find a facility to present it. Maybe one could also teach choir. Will Sierra Streams Institute present an elective? Possibly, but they would be better for an internship placement.
10. **Parent Council Report:** No representative present.
11. **Dean's Report:** On the books, we have 92-93 students, but another 16 potential. We may have a Japanese exchange student. This could bring us up to 102-103. New Parent Orientation will be next Tuesday from 6-7pm. Monday, from 2:30-3:30, adjunct faculty in-service to go over course expectations, grading, attendance, Pathways. Could we assign a staff mentor to each elective teacher to help with questions, take a lot of burden off of Dave to mentor all of them? Schedules are largely entered but some shifting needs to take place to balance the numbers.
12. **Student Government Report:** No representative present.
13. **Future Agenda Items:** New member training but we need new members to replace Sarah Gordon. It would be ideal if the student rep were from the Student Empowerment Class. Charter Council Goals for the year (incorporating the WASC and LCAP goals). Center for Nonprofit Leadership training.
14. **Next Meeting:** Shall we convene our next meeting at 6:00 PM on Tuesday, September 15th, 2015? Amy Pugel moved to approve, Lang Waters seconded. Unanimously approved.
15. **Adjournment:** Bruce Herring moved to adjourn, Scott Young seconded. Unanimously approved. Meeting adjourned at 6:50 pm.

Respectfully submitted,  
Amy Pugel